

VILLAGE PLANTING CONTRACT TENDER SPECIFICATION

The contract will run from 1st October 2026 until 30th September 2029 and is subject to a satisfactory review after the first year.

TASK	STANDARD / FREQUENCY
St Andrews Closed Churchyard Stixwoud Road & Witham Road To plant and maintain the closed churchyard flower beds, of which there are 3. To included planting, weeding, and keeping ivy under control To maintain the planters along Stixwoud Road. Plant up the Village marker planters	Flower beds and borders are to be maintained throughout the year with more frequent attention in the growing season. Planters are to be maintained with a suitable wood protector on an annual basis At least once a year
To establish a neat and orderly compost area.	To keep the church yard clear of leaves
Chapman's Corner (opposite Closed Churchyard) To plant and maintain the flower beds. To included planting. weeding, and keeping ivy under control. To keep the benches clean of which there are two, by the Closed Cemetery.	Flower beds, planters and borders are to be maintained throughout the year with more frequent attention in the growing season.
Overgrown Village Areas To remove weeds and overgrown, messy areas around the police station, by the white picket fences and under the benches by Peter Scott shoe shop.	All weeds and rubbish to be removed from site.

Planting Style

The contractor is to discuss the planting style and colour scheme at the beginning of the season with the Parish Clerk.

Plants are to be purchased by the contractor from a reputable source.

General Requirements:

All tools, equipment, fuel, transport, rubbish bags, etc., will be provided by THE CONTRACTOR.

Any other tools and equipment will also be provided by THE CONTRACTOR.

The purchase and use of chemicals or sprays requiring a license must be authorised in advance by the Parish Council.

The contractor will be responsible for removing and disposing of weeds and leaves collected from the site if unable to compost them.

Payment:

The Council will pay THE CONTRACTOR each month in arrears on presentation of an invoice for the tasks that have been carried out, until such time as the contract expires or is terminated by the giving of two months' notice by either party. The Council reserves the right to withhold all or part of the payment in the event that, in the opinion of the Council, the Contract has not been fully complied with.

Health and Safety:

You must comply with all health and safety regulations and provide the Parish Council with a copy of your valid public liability insurance policy, with cover of up to £2000,000, which will indemnify the Council against any liability to the public arising from your work.

THE CONTRACTOR will have to confirm they are not an employee of the Parish Council, and will be responsible for the payment of PAYE, National Insurance contributions and any other payments required to satisfy their role as a Contractor

CLOSING DATE 31ST JULY 2026