

Clerk: Karen Handley
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Dear Councillors, you are hereby summoned to attend the next meeting of Woodhall Spa Parish Council which will be held on **TUESDAY 18th AUGUST 2026** commencing at **7.15pm** in the Parish Council Chamber which will be preceded by a Public Forum starting at **7. 00pm**.

All Councillors are requested to attend at 7.00pm.

The business to be dealt with at the meeting is listed on the agenda.

The official meeting will start at 7.15pm or at the conclusion of the public forum, whichever is the sooner. **PRESS AND PUBLIC ARE ALWAYS WELCOME**

Public Participation (maximum 15 minutes) **during the Public Forum only** - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting.

Signature: K Handley Parish Clerk

Date: 13.08.2025

AGENDA

1. Chairmans opening comments
2. Apologies for absence with reason given
3. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensation.
4. To receive the draft notes from the Full Council Meeting Tuesday 21st July 2026 to be approved as the minutes.
5. To receive a report from Lincolnshire County Council & East Lindsey District Council
6. To receive a report from Cllr R Williams as parish council representative on the Heritage Committee.
7. **Financial Matters**
 - a) To approve automated, retrospective, and future payments to be made
 - b) To note the bank reconciliation as of 31/07/2026
8. To consider quotes received for the Village Planting Contract and Leaf Collection Contract
9. To consider a community grant application received from Woodhall Spa Cricket Club
10. To consider the three expressions of interest for the Rally Field lease from March 2027 and move to award the lease to one of the interested parties.

11. To consider and resolve action on the following policies:

- a) Community Grant Policy and application form
- b) Volunteer Policy
- c) Publication Policy
- d) Data Protection Policy

12. To consider arrangements for the Remembrance Parade on Sunday 8th November 2026

- Recruitment of Volunteers/training
- Road Traffic Management
- Bugler and drummer
- Parade lead (usually provided by RAF Coningsby)
- Purchase of radios for communications
- Groups to be invited to lay wreaths
- Any issues arising from 2025 which need to be considered.

13. Cllr Watts to provide an update on NDP progress

14. To discuss the Community Emergency Response Team information prepared by Cllr Watts and resolve further action.

15. To receive an update from the Royal Square Working group

- request for another bin in Royal Square
- to request funding for crocus bulbs for the lawn in Royal Square

16. To consider information received from contractor regarding tree works required at St Andrew's Closed Cemetery and resolve action.

17. To consider Highway issues raised and response from LCC Highways and to resolve any further action:

- Speeding along Witham Road
- Issue of parked cars at the junction of Turnberry Road and Witham Road
- Issue of visibility due to tree growth at the corner of Abbey Drive and Witham Road
- Progress on removal of a section of yellow lines on Witham Road
- To request a reversal of the one-way system on King George Avenue and that the pedestrian walkway be cleared marked

18. Clerk's correspondence:

- Invitation to attend 50th Anniversary of the Viking Way 5th September
- Information received on the Lloyds Tour of England Bike Race 3rd September 2026

19. To confirm the date of the September Full Council meeting as the 18th September 2026 at 7.00 p.m.