MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 16TH JUNE 2026 AT 7.00PM AT THE COUNCIL OFFICE.

In Attendance
Chairman Cllr Etches, Rod Williams, Keith Scarborough, Ian Hunt, Patrica Bradwell, David Charles, Marcus Williams and Linda Wood-Mitchell.

Remote participation Cllr Chris Watts (per Standing Orders 3L-P-no voting rights and shall not count towards the quorum)

Also present:
Karen Handley, Parish Clerk
LCC Cllr Natalie Oliver (left 19.40 p.m.)
ELDC Craig Leyland

Public Forum
Seven members of the public were in attendance. Three groups were represented who were interested in taking over the lease of the Rally Field when the present lease expires in February 2027. The Cricket Club, Croquet Club and Jubilee Park addressed the Council with regard to their interest in the lease and how they would use Rally Field should they be successful in taking on the lease.
It is an agenda item, and the Chair did inform the interested parties that no decision would be taken at this meeting.

FC/1/06/26 Comments from the Chair
The Chair had no comments to make.

FC/2/06/26 Apologies for absence with reason given
Councillor Andy Reynolds gave his apologies which were accepted by the Council. No other apologies received.

FC/3/06/26 To consider applicants for co-option onto the parish council and resolve to co-opt
This was deferred until the next meeting as the candidate was not present at the meeting.

FC/4/06/26 To receive any declarations of interest in accordance with the requirements of the Localism Act 2011
None declared

FC/5/06/26 To consider requests from members for a dispensation on any items on the agenda.
No requests had been received.

FC/6/06/26 Notes of the last meeting held on Tuesday 19th May 2026 to be approved as the minutes
It was proposed, seconded, and unanimously **resolved** to accept the notes as the minutes. These were duly signed by the Chair.

FC/07/06/26 To receive a report from Lincolnshire County Council & East Lindsey District Council

LCC-Cllr Oliver reported that the partial removal of double yellow lines on Witham Road is progressing but is not due to go to committee until July/September.
One way system which was going to be reviewed has not been in place 12 months so unlikely that any changes will be made.
The pavement on the Broadway will be repaired early to mid-September. Safety work will be undertaken before this. If any issues arise, report on Fix my Street or send directly through to Cllr Oliver.
The Council asked Cllr Oliver to pursue the promised speed reduction on Tattershall Road and Horncastle Road. Also, the issue of parked vehicles on the corner of Turnberry Drive and Witham Road is still causing an issue.
Cllr Oliver was also asked to pursue parking enforcement.
Cllr Oliver informed the Council that The Tour of Britain cycle race will be coming to Lincolnshire-Leg 1 will start in Lincoln.
ELDC- Cllr Leyland reported that work on the toilet block continues and is making good progress.
ELDC Investment Fund has funded numerous community projects.
The second leg of the Tour of Britain cycle race will start in Boston and finish in Skegness, and the race will go through Woodhall Spa.
The Council will receive a grant from the Councillor Grant Fund to use for the noticeboard on the picket fence.
Cllr Leyland thanked Woodhall Spa in Bloom for their efforts as the village is looking wonderful.

FC/08/06/26 To approve automated, retrospective, and future payments to be made

a) It was proposed, seconded, and unanimously **resolved** to approve the payments listed below.

Person/Company to be paid	**Invoice No.**	**Details**	**Amount £**
Taxing Times	2627/049	Fee for Internal Audit	120.00
Wave	2627/050	Royal Square Water	0.87
Mr & Mrs Field	2627/051	Refund of EROB Fees	320.00
Welton Garden Services	2627/052	Cemetery/Village mow/trees/Footpaths	3,000
Pink Marigold Cleaners	2627/053	Office Cleaning	120.00
J Ward/T Gibbons	2627/054	Royal Square Maintenance Contract	1060.00
Business Waste	2627/055	Office waste	13.45
YU Energy	2627/056	Office Electricity	49.65
LALC	2627/057	LALC Membership fee	885.76
Viking	2627/058	Ink Toners/kitchen supplies	369.57
YU Energy	2627/059	Royal Square Electricity	40.57
British Gas	2627/060	ATM Electricity	23.43
EDF	2627/061	Office Gas	45.34
TalkTalk	2627/062	Broadband and phone	39.53
Paul McFahn	2627/063	Office outside window cleaning	16.00

Billy Glass	2627/064	Replace pane of glass Bus shelter Roeze Close	260.00
The Book Fayre	2627/065	Book tokens for Photo Competition	60.00
S Long Gardening Services	2627/066	Maintenance Contract/Hanging baskets for office	660.00
Deliver My leaflets	2627/067	Distribution of leaflets for NDO	600.00
Payroo Star	2627/068	Payroll	6.00
K Handley/HMRC/LCC Pension	2627/069	Staff Costs	1751.83
Tony Gibbons	2627/070	Cemetery/Village maintenance	414.00
DPD (Parcel2GO)	2627/071	Pick up of leaflets	95.52
Amazon	2627/072	Litter equipment/Office supplies	45.06

b) To note the bank reconciliation

The bank reconciliation of £94,910.63 as of 28/05/2026 was noted.

FC/09/06/26 To review contracts for;

a) Contract for the provision of village planting expires 30th September 2026
The Council had no changes to make to the contract and as such it was to be advertised on the website and Parish Council noticeboard.

b) Contract for leaf collection expires 30th September 2026
The Council had no changes to make to the contract and as such it was to be advertised on the website and Parish Council noticeboard.

FC/10/06/26 To consider a proposal for a separate planning committee meeting

Cllr Watts proposed that a separate planning committee meeting be held and ideally this should be a week before a Full Council meeting.
It was proposed, seconded and resolved to adopt Cllr Watts proposal for a separate planning committee.

FC/11/06/26 Planning Matters

Planning applications:

00759/26/FUL Rear extension to existing restaurant and alterations to include an outside seating area, retractable awnings and extraction flues
Location: 6 The Broadway, Woodhall Spa, Lincolnshire, LN10 6ST

00825/26/RVC Section 73 application to vary condition no. 1 (approved plans) previously approved under planning permission ref. no. S/215/00105/22 for the erection of 10 no.pairs of semi-detached houses and 2 no. pairs of semi-detached bungalows (total of 24no.dwellings) and erection of garages and construction of estate roads. Location: Plots 81-104, Gleneagles Drive, Woodhall Spa, Lincolnshire.

The Woodhall Spa Parish Council raises no objection to application 00825/26/RVC on the following basis:
All previously approved landscaping, tree planting, biodiversity and drainage requirements associated with planning permission S/215/00105/22 remain in force and continue to be secured through the varied permission.
It was proposed, seconded and resolved to support this application.

00712/26/FUL Replacement of existing 18no.touring pitches with the siting of 14no.static caravans and provision of hardstanding.

Location: Woodhall Country Park, Stixwould Road, Woodhall Spa, Lincolnshire, LN10 6UJ
It was proposed, seconded and resolved to support this application subject to conditions. (Council conditions are on ELDC planning portal)

00865/26/FUL Erection of a dwelling
Location: 33 Kirkby Lane, Woodhall Spa, Lincolnshire, LN10 6RZ
Woodhall Spa Parish Council raises no objection in principle to application 00865/26/FUL, subject to East Lindsey District Council being satisfied on matters relating to design, residential amenity, drainage, contamination, highway safety and tree protection.
It was proposed, seconded and resolved to support this application.

03421/25/FUL Change of use of land to site 2no. additional shepherds' huts (3 in total) for holiday use.
Location: Fern Lodge Stixwould Road Woodhall Spa Lincolnshire LN10 6Q
The Council continues to recommend approval subject to the conditions previously submitted, together with any additional biodiversity requirements considered necessary by East Lindsey District Council.
It was proposed, seconded and resolved to support this application.

Full Planning
Noted by the Council
03301/25/FUL Glenholme Healthcare Erection of a care home and construction of a vehicular access, car parking, landscaped gardens, And refuse and recycling facilities.
Location: Tattershall Road Industrial Estate, Tattershall Road, Woodhall Spa, Lincolnshire
This application was refused 07/05/2026

Tree Works
Noted by the Council
EZY/063/26/TCA Tree work within the Woodhall Spa Conservation Area Flowering Cherry -Fell tree
Location: 45, Witham Road, Woodhall Spa, LN10 6RG

FC/12/06/26 To consider the next steps for the redevelopment of Royal Square
The Clerk had circulated a briefing paper regarding the current situation with Royal Square and options which the Council could discuss in order to progress the redevelopment of Royal Square.
The Council opted for Option 3 which was to establish a dedicated working group.
It was proposed, seconded and **resolved** to create a working group to move the redevelopment of Royal Square forward.
Cllr Charles, Cllr Scarborough, Cllr Hunt and Cllr Bradwell volunteered for the working group.

FC/13/06/26 To discuss the lease of the Rally Field
The current lease expires in February 2027 and any new lease needs to be sent to solicitors in order for a new lease to be signed. The Council heard from the three interested parties but felt it is difficult to progress as one of the parties was unable to

explain their intentions regarding the Rally Field and would be unlikely to do so before February 2027.

FC/14/06/26 To discuss the Community Resilience Forum meeting attended in April and action which the PC can take with regard to setting up the response teams

A brief explanation given as to the what the aims of the CRF were in that it wasn't just focussed on flooding. Cllr Watts proposed that this could be amalgamated into the NDP. This was seconded and unanimously resolved by the Council.

FC/15/06/26 To consider appointing an Assistant Clerk and resolve action

It was proposed, seconded and unanimously resolved to appoint an Assistant Clerk.

FC16/06/26 To discuss the Christmas Light switch on Friday 4th December 2026 and resolve action

It was proposed, seconded and unanimously resolved to set up a working group to co-ordinate this event.
Cllr Charles, Hunt, Scarborough and Etches volunteered.

FC17/06/26 To receive a report from the Conservation review meeting on 10th June with Irving Patrick Consultants

ELDC engaged Irving Patrick to review Conservation areas and as such, they were holding engagements events and meeting with Parish Councils. The key takeaway is that the document they will produce will not have the depth that the 2008 Qube report had. The Heritage Committee were represented at the meeting and both the Council and Heritage Committee emphasised how important it was to maintain the heritage and green aspect of Woodhall. It was raised that the Conservation area was disjointed and was it possible to extend the Conservation area? This would have implication for residents. Cllr Watts asked the Consultants if they would be willing to join the NDP engagement events in July and August, which they were.

FC18/06/26 To consider purchasing a litter bin for the bus stop near Hotchkin Gardens

It was proposed, seconded and unanimously resolved to purchase a litter bin.

FC19/06/26 Clerk's correspondence

- Letter from Woodhall Bowls Club for the new dog bin expressing their thanks
- Email from the Scouts asking for support for the Scarecrow Trail- Council offered their support again.

FC20/06/26 To confirm the next Full Council meeting date as the 21st July at 7.00 p.m.

This was confirmed by all Councillors.

Meeting closed 8.40 p.m.

Signed_____

Date_____