MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 21st JULY 2026 AT 7.00PM AT THE COUNCIL OFFICE.

In Attendance Chris Watts, Andy Reynolds. Rod Williams, Keith Scarborough, Ian Hunt and Linda Wood-Mitchell

Remote participation- None

Also present:
Karen Handley, Parish Clerk
LCC Cllr Natalie Oliver (left 20.10 p.m.)
ELDC Craig Leyland (left 20.10 p.m.)

Public Forum
Thirty members of public were present. A representative from Hotchkin Gardens gave a short address as to why the residents were opposing the appeal from Glenholme Healthcare. All previous concerns were still applicable; the written form of appeal does not give residents a chance to fully represent their concerns. The representative asked that the Parish Council request ELDC to ask for a hearing and also that the Parish Council also do the same. Further could the Parish Council submit a written response to the Planning Inspectorate by the deadline the 12th of August and not wait until a decision as been made regarding a hearing.
Cllr Craig Leyland responded that ELDC had already requested a hearing and he would send a copy of the submission to the Clerk.
The Parish Council responded with an affirmative to a written submission.
A question was asked by a parishioner about the criteria needed to be a town- response that a secondary school was needed.
Cllr Leyland informed the meeting that the Government was making it easier for development in the revised National Planning Policy Framework and ELDC' s target for development had increased by 150%.
A parishioner expressed concerns about the increase in development and possible development in the Grove Drive area due to drainage and sewerage issues.

FC/1/07/26 Comments from the Chair
The Vice Chair Chris Watts welcomed Councillor Leyland and Councillor Oliver to the meeting.

FC/2/07/26 Apologies for absence with reason given
Councillor Etches, Councillor Charles and Councillor M Williams gave their apologies which were accepted by the Council.
No apologies received from Cllr Bradwell.

FC/3/07/26 To consider applicants for co-option onto the parish council and resolve to co-opt
The two applicants, Mark Cooke and Angela Raven spoke to the Council and explained why they wished to join the Council.
It was proposed, seconded and unanimously **resolved** to co-opt Mark Cooke as a Councillor.

It was proposed, seconded and unanimously **resolved** to co-opt Angela Raven as a Councillor.
Both duly signed their Declaration of Acceptance.

FC/4/07/26 To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensation
Cllr Hunt declared an interest in planning application 01004/26/FUL
Cllr Watts declared an interest 03301/25/FUL Planning appeal by Glenholme Healthcare
Cllr Scarborough declared an interest in 080/26/TPA
No requests had been made for a dispensation

FC/5/07/26 Notes of the last meeting held on Tuesday 16th June 2026 to be approved as the minutes
Cllr Wood-Mitchell raised a question about how Cllr Watts had been recorded as in attendance at the last meeting as he was attending remotely. The Clerk will contact LALC and clarify whether a Councillor attending remotely can be shown as in attendance and amend the minutes accordingly. The Chair addressed the issue of remote attendance by referring to the amended Standing Orders.
It was proposed, seconded, and unanimously **resolved** to accept the notes as the minutes. These were duly signed by the Chair.

FC/06/07/26 To receive a report from Lincolnshire County Council & East Lindsey District Council
LCC- Cllr Oliver explained that a decision had been made regarding Local Government Reform and the Lincoln City Model had been chosen. Shadow elections will take place in May 2027 and LCC were doing everything they can to make it work for parishioners.
Cllr Oliver informed the Council that she had funds which Parish Councils could apply for.
Highway issues-signage know almost in place for one-way system, Witham Road and removal of some of the yellow lines went to Committee in July so work should start relatively soon, Tattershall Road now has a 30mph speed limit which has slowed traffic, parking enforcement has visited Woodhall on4th June and 14th July.
ELDC- Cllr Leyland will send information about funding possibilities to the Clerk, ELDC have a reasonable substantial investment fund which will be the last due to Local Government Reform, public toilets are close to completion, Pride Team have completed work on Turnberry Drive and St Andrew's Walk and the small parcels of land which are on the market are being maintained by ELDC.

FC/07/07/26 To receive a report from Cllr Williams as parish council representative on the Heritage Committee
Cllr Williams was unable to attend so was unable to comment apart from the Heritage Committee were looking for more members.

FC/08/07/26 To approve automated, retrospective, and future payments to be made
a) It was proposed, seconded, and **resolved** to approve the payments listed below.

Person/Company to be paid	Invoice No.	Details	Amount £
Badgemaster	2627/073	Badges Parish Council	86.94
Poppy wreaths	2627/074	Poppy wreaths x2	65.00
LALC	2627/075	Additional hours for website	120.00
Viking	2627/076	Printer Paper/Kitchen supplies	135.93
Wave	2627/077	Royal Square Water	0.90
British Gas	2627/078	ATM Electricity	26.86
Viking	2627/079	Pedestal Fan	50.39
Pink Marigold Cleaners	2627/080	Office Cleaning	150.00
J Ward/T Gibbons	2627/081	Royal Square Maintenance	1060.00
Glasdon	2627/082	Dog bins (new invoice as refund authorised)	341.02
YU Energy	2627/083	Royal Square electricity	38.36
YU Energy	2627/084	Office electricity	45.18
S Long Gardening services	2627/085	Gardening contract/hanging baskets/hedge cutting at office/weeding	730.00
Institute of Cemetery and Crematorium Management	2627/086	Corporate Membership	110.00
Woodhall Print and Copy	2627/087	NPD Flyers/A2 map/Questionnaire printing	248.00
Payroo	2627/088	Payroll	6.00
Tony Gibbons	2627/089	Cemetery/Village Maintenance	322.00
EDF	2627/090	Office Gas	21.25
Goodwins	2627/091	Hardware	111.85
Welton Garden Services Ltd	2627/092	Cemetery/Village mow/trimming of basal growth	4020.00
Amazon	2627/093	Bluetooth XLR Receiver	29.06
K Handley/HMRC/LCC Pension	2627/094	Staff Costs	1751.83
Leake's Masonry Ltd	2627/095	Cleaning of Dambusters, point up and clean lettering	2874.00

b) **To note the bank reconciliation**

Co-op current account of £113,506.80 as of 30/06/2026 was noted.
Co-op 35 day account of £15,420.70 as of 30/06/2026 was noted.
Co-op 95 day account of £38,704.63 as of 30/06/2026 was noted.

FC/09/07/26 To consider quotes received for Royal Square Maintenance Contract and resolve to appoint contractor from 1st August 2026-31st July 2029

Only one quote had been received from our present contractors who had not increased their quote from 2023.
It was proposed, seconded and **resolved** to accept this quote and appoint our present contractor for a further three-year contract.

FC/10/06/26

a) To review Cemetery Fees and resolve further action if needed.

A proposal was put forward to raise cemetery fees and a second proposal was tabled to keep the cemetery fees the same. Three councillors voted for the first proposal to raise, and five councillors voted for the second proposal fees to remain the same.

It was proposed, seconded and **resolved** not to raise cemetery fees.

b) To consider the removal of excess soil from the cemetery and resolve action

The Clerk had shared images of the soil mountain which has been growing over a considerable period of time. One local landowner had been approached to help but had not replied. The Clerk has been given another contact from the Parish Clerk at Coningsby.

It was proposed, seconded and **resolved** that this contact be approached to help remove the soil.

FC/11/07/26

a) To review and adopt the Planning Committee terms of reference and confirm the first meeting as Tuesday 11th August at 7.00p.m.

It was proposed, seconded and resolved to adopt terms of reference and the meeting date was confirmed**.**

b) To consider a paper prepared by Cllr Watts regarding the position the Council may take on applications for tree works in Woodhall Spa.

This item was deferred.

FC/12/07/26 To consider and respond to Planning Applications:

00983/26/RVC Section 73 to vary condition no.4 (specified use) previously approved under planning permission ref.no. S/215/01891/20 for the siting of a shepherd's hut to be used as a flower shop (works completed).
Location: Matthew Temple House, The Broadway, Woodhall Spa, Lincolnshire, LN10 6ST
Subject to the permission being restricted to the specified estate-agency or another precisely defined low-intensity professional-service use; retention of the existing controls over the hut's siting and light-grey appearance; an appropriately updated cessation/removal condition; and control of signage and other external alterations. These safeguards are necessary to secure compliance with NPPF heritage policy and ELDC Local Plan Policies SP10 and SP11 and to preserve the character and appearance of the Woodhall Spa Conservation Area. If permission is instead sought for the unrestricted range of Class E uses, the Parish Council recommends OBJECTION because the effects of those wider uses have not been assessed.
It was proposed, seconded and resolved to approve this application with the constraints outlined. One Councillor objected.

03542/25/OUT Outline protection of 1no.dwelling-ammendment position of dwelling moved to the east.
Location: 33 Stixwould Road, Woodhall Spa, Lincolnshire,LN10 6QH
The Parish Council recommends refusal unless, before determination, robust technical evidence satisfactorily resolves cricket-ball and agent-of-change effects, pedestrian safety, drainage and Conservation Area setting. These matters affect the acceptability of residential development in principle and should not be deferred wholly to reserved matters or conditions.
It was proposed, seconded and resolved to object to this application.

01004/26/FUL Siting of a telephone box in front garden (works already completed).
Location: Drey Lodge, 14 Tarleton Avenue, Woodhall Spa, Lincolnshire, LN10 6SE

It was proposed, seconded and resolved to support this application with condition that hedge is retained for screening.

00869/26/FUL Came Court Management Company Erection of a boundary fence
Location: Came Court, Woodhall Spa, Lincolnshire, LN10 6DA
It was proposed, seconded and resolved to support this application with conditions. The low timber picket fence would replace a failed hedge, match the established fence on the opposite side of the Came Court entrance and preserve the open character and appearance of the Woodhall Spa Conservation Area

01028/26/RES LME Building Contractors Ltd Reserved matters application relating to the erection of 1no. dwelling (outline planning permission ref.no.0387/25/out for the erection of 1no.dwellings).
Location: Jonel, 80 Witham Road, Woodhall Spa, Lincolnshire, LN10 6RD
On the basis of the reserved matters, the Parish Council requests deferral of application 01028/26/RES in its present form.

Planning appeal
03301/25/FUL Planning appeal by Glenholme Healthcare -erection of a care home and construction of a vehicular access, car parking, landscaped gardens, refuse and recycling facilities.
It was proposed, seconded and **resolved** to submit a request for a written hearing to the Planning Inspectorate as the issue was considered to warrant a hearing rather than being a paper exercise. Cllr Watts had already drafted a response which would be circulated to Councillors to comment on. The deadline was set as Thursday 23rd July for any comments to be returned to Cllr Watts.

Full Planning

To be noted by Councillors
000461/26/FUL Section 73 application to vary condition no.5 and condition no.16 as previously imposed on planning permission reference S/215/02763/25
Location: National Golf Centre, Broadway, Woodhall Spa, Lincolnshire LN10 6PU

003421/25/FUL JJ's Garage Ltd Change of use of land to site 3no. shepherds hut (in total) for holiday use.
Location: Fern Lodge, Stixwould Road, Woodhall Spa, Lincolnshire LN10 6QH

00759/26/FUL Montebello Ristorante rear extension to existing restaurant and alterations to include an outside seating area, retractable awnings and extraction flues.
Location: 6 The Broadway, Woodhall Spa, Lincolnshire, Ln10 6ST

00605/26/FUL Extension and alterations to existing dwelling to provide additional living accommodation.
Location: 150 Witham Road, Woodhall Spa, Lincolnshire, LN10 6RA

00841/26/FUL Extension to existing dwelling to provide additional living accommodation including a detached garage and alterations to existing driveway.
Location: Jonel, 80 Witham Road, Woodhall Spa, Lincolnshire, LN10 6RD

Tree Works
Noted by the Council
Application Reference Number: 078/26/TPA
APPLICANT: Mr Tom Gissing, Lincolnshire County Council
PROPOSALS: G1 - 12 Sycamore & 1 Hornbeam - T1-Sycamore- Fell (Asymmetrical lean over highway with sparce canopy, moribund unviable specimen) T2-Sycamore- Fell (Bifurcated at 1m,extremely sparce canopy, utilities at the base, Moribund unviable specimen) T3-Sycamore- Fell (Extremely Asymmetrical with minimal sparce canopy, Moribund unviable specimen)
Location: 18, Cromwell Avenue, Woodhall Spa, LN10 6TH
REASON(S): G1 - As part of a highway Scheme for Cromwell Avenue.
Replanting of X6 Trees has already taken place to replace these specimen including X2 Liriodendron tulipifera, X2 Liquidamberstyraciflua and X2 Sorbus aucuparia Sheerwater seedling.

Application reference no: 080/26/TPA
Proposals: Oak tree-fell tree if not possible to significantly reduce the size of the crown. Issue with tree causing damage in high winds, significant impact on light levels in neighbouring property and falling acorns and tree branches.
Location: Oak Tree House, 37, St Leonards Avenue, Woodhall Spa, LN10 6SZ
It was proposed, seconded and **resolved** that Cllr Hunt and Cllr Watts will visit the site and prepare a report for ELDC.

Notification Reference no: 079/26/FUL
Proposals: T1 Oak Crown lift to give satisfactory highway clearance. 28 day notice issued by LCC Highways Ref East/Afen/Woodhall
Location: 9, Cromwell Avenue, Woodhall Spa, LN10 6TH

FC/13/07/26 To consider arrangements for the Remembrance Parade on Sunday 8th November 2026
- Recruitment of Volunteers/training
- Road Traffic Management
- Bugler and drummer
- Parade lead (usually provided by RAF Coningsby)
- Purchase of radios for communications
- Groups to be invited to lay wreaths
- Any issues arising from 2025 which need to be considered.

This item was deferred until the next Full Council meeting on 18th August.

FC/14/07/26 Cllr Watts to provide an update on NDP progress
NDP questionnaire completed so far-300 General, 2 Clubs and Societies,30 Business. There is another public engagement session on Saturday 1st August outside the Book Fayre and all the deadline for questionnaires is the 8th August. The distribution of leaflets has not been successful; Cllr Watts is following this up. Links to the surveys are on social media, the website and hard copies are available in the Library.

FC/15/07/26 To review and adopt the Staffing Committee terms of reference
It was proposed, seconded and resolved to adopt the terms of reference**.**

FC/16/07/26 To consider quotes received for Community Champion Pin Badges
Quotes from two companies had been circulated prior to the meeting.
It was proposed, seconded and **resolved** to request a sample badge from Badgemaster before committing to an order.

FC17/07/26 To receive an update from Woodhall Spa in Bloom
Cllr Hunt shared a copy of the WSIB Portfolio which had been produced for the Judges on Friday 3rd July. Copies were given to the Clerk.
Watering will be on a Friday and Monday, new bowser had been acquired, and thoughts were now turning to Autumn/Winter planting. WSIB were fund raising by creating craft items to sell. There is a committed team of 25 volunteers who had been visible in the village, Royal Square, Community Garden, Book Fayre, Cottage Museum as well as St Peter's Church. Cllr Hunt passed on the Chair of WSIB, Sue Philips, thanks to WSPC for their support.
Cllr Watts added his thanks from the Council for all the hard work which has gone in to improving the village over the last few months.

FC18/07/26 To confirm the date of the August Full Council meeting as the 18th August 2026 at 7.00 p.m.
This was confirmed by all Councillors.

Meeting closed 9.02 p.m.

Signed_____

Date _____